INTERNAL QUALITY ASSURANCE CELL

ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

2011-12

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

(NAAC)

INDIAN ACADEMY
DEGREE COLLEGE
BANGALORE – 5600043
KARNATAKA

NAAC
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.
When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.
This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.
In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

1. Kindly provide the details of the institution

Name of Institution:	Indian Academy Degree College
Year of Establishment of the Institution:	1998
Address Line 1:	Hennur Cross, Hennur Main Road
Address Line 2:	Kalyan Nagar
City/Town:	Bangalore
State:	Karnataka
Postal Code:	560043
Email Address:	iadc@iadcollege.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	2009/2014
Current Grade:	'A'
CGPA:	3.09

3. Institutional Status

[✓] Self-financed

4. Contact Person Details

Name of Head of Institution:	Dr.A.Nagarathna
Contact Phone:	080-22022933
Email:	dr.nagarathnaa@gmail.com
Website URL:	http://www.iadcollege.com
Name of IQAC Co-ordinator	Dr.Aruna
Email:	iqac@iadcollege.com

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	5
Post Graduate (MA/M.Sc./M.Com etc.)	9
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	5
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	1
Other value added programmes	1
Any other programme offered (Specify)	7

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	0
New programes designed	2
Programes under revision	0
Interdepartmental collaborative programmes	5
Inter institutional collaborative programmes	8
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	5
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee recommendation under implementation	0
Number of NAAC peer team recommendations under implementation	3
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	112
Total faculty on rolls	98
Faculty added during the year	27
Faculty positions vacant	0
Faculty left during the year	18
Total number of visiting faculty	14
Total number of guest faculty	03

8. Qualification of Faculty

PhD and Above	13
MPhil	34
Masters	51
Any other (Specify)	

9. Faculty qualification improvement

PhD awarded to existing faculty	0
MPhil awarded to existing faculty	3
Any other degree awarded to existing faculty	2

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	71
Administrative staff (Actual strength)	71
Added during the year of reporting	13
Left during the year	11
Number of posts vacant	0

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	24
Technical Support Staff (Actual strength)	24
Added during the year	4
Left during the year	2
Number of posts vacant	0

This section surveys the quality sustenance and development activities during the year taken up by IQAC.
It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	09	09	2009

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	15
Number of Alumni in IQAC	2
Number of Students in IQAC	2
Number of Faculty in IQAC	5
Number of Administrative Staff in IQAC	1
Number of Technical Staff in IQAC	1
Number of Management Representatives	1
Number of External experts in IQAC	2
Number of any other stakeholder and community representatives	1

14. IQAC Meetings

Number of IQAC meetings held during the year	6

15. Whether Calendar of activities of IQAC formulated for the academic year

yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	6
Number of value added programmes proposed	2
Number of skill oriented programmes proposed	6
Number of faculty competency and development programmes proposed	6
Number of other staff development programmes proposed	4
Number of student mentoring programmes proposed	2
Number of co-curricular activities proposed	42
Number of inter departmental cooperative schemes proposed	6
Number of community extension programmes proposed	11
Any other programmes proposed (Specify)	10 (Faculty Training- External)

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	4
Number of value added programmes implemented	1
Number of skill oriented programmes implemented	4
Number of faculty competency and development programmes implemented	5
Number of other staff development programmes implemented	3
Number of student mentoring programmes implemented	2
Number of co-curricular activities implemented	40
Number of inter departmental cooperative programs implemented	5
Number of community extension programmes implemented	9
Any other programmes suggested that are implemented (Specify)	10(Faculty Training - External)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	5
Number of participants from the institution	98
Number of particpants from outside	50
Number of external experts invited	14
Number of external conferences/seminars/ workshops on institutional quality attended	7
Number of events conducted with IQACs of other institutions as collobrative programes	0

19. Did IQAC receive any funding from UGC during the year ?

○ Yes

◉ No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	0
Amount Received from any other source including the college management	920000

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

Inter-Departmental workshops
MIS establishment
R&D Lab for Life Sciences

Women Cell activities strengthened.
Employability Index for PG Courses

SECTION III
In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programes developed or designed by faculty

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0
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Number of faculty members involved in curriculam restructuring/revision/syllabus development

```
4
```

Number of programes in which evaluation process reformation taken up and implemented

```
0
```

Number of active teaching days during the current academic year

```
180
```

Average percentage of attendance of students

```
80
```

Percentage of classes engaged by guest faculty and temporary teachers

```
14
```

Number of self financed programmes offered

```
28
```

Number of aided programmes offered

```
0
```

Number of programmes discontinued during the year

```
0
```

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

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100
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25. Is feedback for improvement provided to the faculty?

yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	01
Number of minor research projects undertaken during the year	20
Number of major ongoing projects	01
Number of minor ongoing projects	07
Number of major projects completed	0
Number of minor projects completed	02
Number of major project proposals submitted for external funding	0
Number of minor project proposals submitted for external funding	0
Number of research publications in peer reviewed journals	20
Number of research publications in international peer reviewed journals	11
Number of research publications in national peer reviewed journals	09
Number of research papers accepted for publication in international peer reviewed journals	04
Number of research papers accepted for publication in national peer reviewed journals	0
Average of impact factor of publications reported	03
Number of books published	03
Number of edited books published	03
Number of books (single authored) published	0
Number of books (coauthored) published	0
Numbers of conferences attended by faculty	52
Number of international conferences attended	14
Number of national conferences attended	38
Number of papers presented in conferences	28
Number of papers	07

presented in international conferences	
Number of papers presented in national conferences	21
Number of conferences organized by the institution	05
Number of faculty acted as experts resource persons	10
Number of faculty acted as experts resource persons - international	0
Number of faculty acted as experts resource persons- national	10
Number of collaborations with international institutions	0
Number of collaborations with national institutions	08
Number of linkages created during the year	06
Total budget for research for current year as a percentage of total institution budget	4
Amount of external research funding received in the year	30000
Number of patents received in the year	01
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	2
Number of PhDs awarded during the year	0
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	10

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1865
Actual enrollment during the year	1048
Student dropout percentage during the year	0.19
Success percentage in the final examination across the courses	80
Number of academic distinctions in the final examination and percentage	250
Number of students who got admitted to institutions of national importance	20
Number of students admitted to institutions abroad	07
Number of students qualified in UGC NET/ SET	01
Number of students qualified GATE/ CAT/ other examination (Specify)	GATE-2

28. Does student support mechanism exist for coaching for competitive examinations?

yes ▼

29. Student participation, if response is yes to Qn. 27

Number of students participated	30

30. Does student counselling and guidance service exist ?

yes ▼

31. Student participation, if answer to Qn. 29 is yes

Number of students participated	25

32. Career Guidance

Number of career guidance programmes organized	32
Percentage of students participated in career guidance programmes	80

33. Is there provision for campus placement?

Yes ▾

34. If yes to Qn. 32

Number of students
participated in campus
selection programmes

316

Number of students
selected for placement
during the year

244

35. Does gender sensitization program exist ?

Yes ▾

36. If Answer is Yes to Qn 34

Number of programmes
organized

03

37. Student activities

Number of students participated in external cultural events	320
Number of prizes won by students in external cultural events	200
Number of cultural events conducted by the institute for the students	04
Number of students participated in international sports and games events	0
Number of students participated in national level sports and games events	0
Number of students participated in state level sports and games events	0
Number of students participated in university level sports and games events	03
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and games events	0
Number of prizes won by students in university level sports and games events	01
Number of sports and games events conducted by the institute for the students	06

38. Composition of students

Percentage of Scheduled Caste	15
Percentage of Scheduled Tribe	03
Percentage of other backward communities	40
Percentage of women students	35
Percentage of physically challenged	0.2
Percentage of rural students	0.3
Percentage of urban students	0.7

39. Scholarships and Financial Support

Number of students availing financial support from the institution	315
Amount disbursed as financial support from the institution	2070100
Number of students awarded scholarship from the institution	46
Number of students received notable national/international acheivements/recognition	0

40. Student initiatives

Number of community upliftment programmes initiated by students	05
Number of literary programmes initiated by students	01
Number of social action initiatives based on science / environment initiated by students	01
Number of student research initiatives	15

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

(•) Yes

( ) No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

(•) Yes

( ) No

43. Whether benchmarking is created for institutional quality management efforts ?

(•) Yes

( ) No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

1. 95% pass with considerable university ranks
2. 85% placement with at least two job opportunities for many students
3. Considerable number of students going for Higher Education

45. Is a Management Information System (MIS) in place ?

(•) Yes

( ) No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(enter the respective details corresponding to the serial numbers)

1. Biometric Attendance & Time tracking for Payroll management
2. Results Analysis & Student Attendance Reporting
3. Student feedback System
4. online information System for students, Parents, Alumni & prospective students
5. Employability Index for students
6. Academic Performance Index for Faculty.

47. Existence of learning resource management

	Yes	No
e-database in library	●	○
ICT and smartclass room	●	○
e-learning sources (e-Books, e-Journals)	●	○
Production of teaching modules	●	○
Interactive learning facilities	●	○

48. Internal resource mobilization : Kindly provide the amount contributed

Research	52000
Consultancy and training	20000
Student contribution	80000000
Alumni contribution	100000
Wellwishers	500000

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	10000000
Amount spent for student welfare	300000
Amount spent for staff welfare	200000

50. Is delegation of authority practiced

● Yes
○ No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	●	○
Students	●	○
Staff	●	○

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	07
Number of grievances resolved	07

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	09
Number of grievances resolved	09

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	5
Number of grievances resolved	5

55. Has the institution conducted any SWOT analysis during the year

(●) Yes

( ) No

56. The SWOT analysis was done by internal or by external agency

(●) Internal

( ) External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

1.Qualified and experienced faculty members
2.Fairly good infrastructure
3.Cross-cultural students

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

1.Poor demand for few courses
2.Weak institute-industry interface
3.Very few sponsored projects

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

1. Bangalore being industrially growing city, institute-industry interface can be strengthened
2. Access to application-oriented resource

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

1.Economic slow down resulting in poor job opportunities.
2.Competition among institutes

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

1.2(f) status from UGC
2.Permanent affiliation with Bangalore University
3.Four university ranks

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

1. Providing information of quality performance of benchmarked institutions.
2.sensitizing the faculty & staff on quality issues
by conducting Some special sessions
3. Timely feedback on AQAR (Annual Quality Assurance Repst)

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire to.

Thank you for your participation.